



Arbor

Purchasing School Shop items on the Arbor App

Purchasing School Shop items using the Arbor App is easy once your school makes the items available.

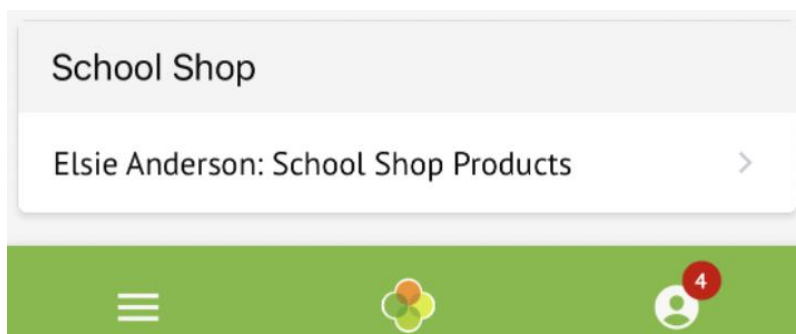
If you are unable to purchase an item, please contact your school.

Please note that:

- Once you have purchased an item, you will need to contact your school if you would like a refund.
- You will not be sent an email or confirmation of your purchase, but you can see which items you have been invoiced for.

On the Arbor App

Click the Arbor icon at the bottom middle of your screen, scroll all the way to the bottom of the page, and select **School Shop**. Make sure the name displayed at the top is the child you want to purchase the item for.




The **School Shop** page will list any items that can be purchased for the child. Click on an item.

Elsie Anderson
7A

School Shop	
Jumper - Large £0.00	>
Jumper - Medium £0.00	>
Jumper - Small £15.00	>
PE Bag £9.60	>

Enter the number of items you wish to buy, then click **Buy product**.

 **Jumper - Small**

Order Information
Quantity 2

Buy Product

Product Details
Product name Jumper - Small
Description A red branded school jumper in size small. This jumper is suitable for all year groups.
Price £15.00

- If the item is free for your child, click **Order**.
- If you need to pay for the item, click **Pay now**.

You can add a note for your school if needed.

Buy Product

Product Details
Product name Jumper - Small
Description A red branded school jumper in size small. This jumper is suitable for all year groups.
Total price £30.00

Order Information
Quantity 2
Add a note to your order <input type="text"/>

Cancel

Pay Now

Add the card details - Arbor accepts Visa or Mastercard only. You may also be asked to provide authentication.

Make Payment ✕

Card number

Expiration date

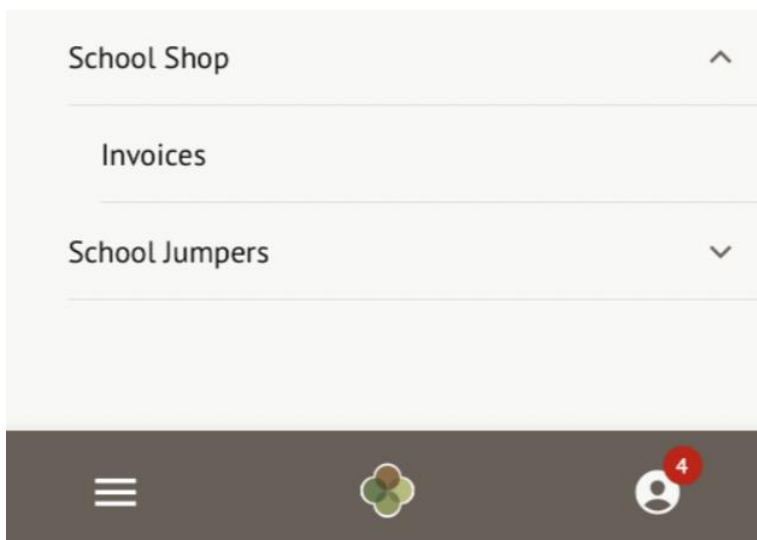
Name on card

Security code (CVV/CVC)

Cancel

Pay £5.00

To view your purchased items, click the menu item in the bottom left, scroll down to **School Shop** and select **Invoices**.



Here you can see the purchases.



Jumper - Small

School Shop

Invoices

13 May 2022

Amount: £30.00

Items: Jumper - Small

Status:

On the Parent Portal. (Laptop/computer use)

From the main Parent Portal page, scroll down to **School Shop** section.

The screenshot shows a navigation menu with two main sections: 'Activities' and 'School Shop'. Under 'Activities', there are two items: 'Tirrell Mattinson: Clubs' and 'Tirrell Mattinson: Trips', both with right-pointing arrows. Under 'School Shop', there is one item: 'Tirrell Mattinson: School Shop Products', also with a right-pointing arrow.

The **School Shop** page will list any items that can be purchased for the child. Click on an item.

School Shop

The screenshot shows two product cards in the School Shop. The first card, 'Book Bag', has a price of £7.20. The second card, 'Jumper - Large', has a price of £0.00. Each card features a tag icon and a right-pointing arrow.

Enter the number of items you wish to buy, then click **Buy product**.

The screenshot shows the product page for 'Tie'. The main product area includes a tag icon, the product name 'Tie', and a 'Product Details' table with the following information:

Product name	Tie
Description	
Price	£5.00

To the right, the 'Order Information' sidebar shows a 'Quantity' dropdown set to '1', a tooltip that says 'Enter the number of items that you wish to buy', and a green 'Buy product' button.

If you are trying to purchase more than the maximum number of items available per student, please contact your school to add this manually for you.

The screenshot shows the 'Order Information' sidebar with a light blue message box that reads: 'This product has a limit of 3 items per child and you have already purchased 2 items'. Below the message, the 'Quantity' dropdown is set to '1', and a green 'Buy product' button is visible at the bottom.

If the item is free for your child, click **Order**. You can add a note for your school if needed.

« Back **Buy Product**

The price for this product is £0.00 therefore no payment is required. Click "Order" to create a free purchase for this product.

Product Details

Product name	Tie
Description	
Total price	£0.00

Order Information

Quantity 1

Add a note to your order

Cancel **Order**

If you need to pay for the item, click **Pay now**, or select to add the payment to your basket to pay later. You can add a note for your school if needed.

« Back **Buy Product**

Product Details

Product name	Tie
Description	
Total price	£5.00

Order Information

Quantity 1

Add a note to your order

Cancel **Add to basket** **Pay now**

Add the card details - Arbor accepts Visa or Mastercard only. You may also be asked to provide authentication.

Make Payment ✕

Card number

Expiration date

Name on card

Security code (CVV/CVC)

Cancel **Pay £5.00**

To view your purchased items, return to your homepage, then select the student.



A student profile card for Tirrell Mattinson. It features a circular placeholder for a profile picture on the left. To the right of the placeholder, the name "Tirrell Mattinson" is displayed in a blue font. Below the name, the text "Form" is on the left and "1TU" is on the right, separated by a horizontal line.

Go to **Accounts > School Shop** where you can see the purchases.

School Shop

	Term	Summer Term 2022 ▼
Invoices		
04 May 2022	Amount: £5.00 Items: Tie Status:	